

## Device Policy

In general, the school encourages and supports the educational use of technology at school. The difference between educational and recreational use is often ambiguous. The educators in school decide the best possible use of technology at a given time. All students are guided for correct, moral and ethical use of technology.

The school offers students devices to be used during the lessons (iPads and laptops). However, the students can also bring their own devices from home. The general policy regarding the possession and use of these devices (iPads, laptops, phones) is as follows:

Human interaction is more important than the use of technology. However, they shouldn't be seen as two competing sides but rather combining the best features of each approach. Technology is a natural part of life and students should learn to use it for their learning. We remember good manners also while using technology.

**The students are allowed to use their own devices in the morning before the beginning of school (before 07:30) and/or in the afternoon after school hours. Primary students are not allowed to use their own devices during the breaks.** Secondary school students are allowed to use their devices during one allocated break in a dedicated area. Students' own devices are stored in their school bags on silent mode when they are not in use. During the school hours, the permission to use technology always comes from the pedagogical staff – otherwise the students do not touch their devices (school's or their own).

**Students are not allowed to take any pictures or make recordings on school premises** unless the pedagogical staff instructs them to do so for educational purposes.

The content used in students' own devices must be according to the values of Q.F.I. School.

**In case students misuse their own devices, the school staff has a right to confiscate the device.** It will be given back only to students' guardian.

**The school cannot be held responsible and will not cover any loss or damage of devices brought from home.**



During school days and special events, the school personnel takes pictures of the students and visitors. These pictures can be used for school purposes.

I confirm I have read and understood **Qatar-Finland International School Device and Technology Policy** and agree to comply with it.

Name of parent/guardian:

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Date:

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Signature:

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